

Department of Labor and Employment
Regional Office No. 7
3rd and 4th Floors, DOLE-RO VII Building, Gen. Maxilom corner Gorordo Avenues, Cebu City
Tel. No. (032) 266-9722; Telefax (032) 416-6167

FEBRUARY 11, 2021

NOTICE OF FILING OF APPLICATION FOR ALIEN EMPLOYMENT PERMIT (AEP)

Notice is hereby given that the following employers have filed with this Regional Office application/s for Alien Employment Permit/s:

No.	Name and Address of Employer	Name & Nationality of the Foreign National	Position and Brief Description of Duties & Functions	Qualifications	Monthly Salary Range and Other Benefits, if there are any
1	NINETY-SIX BACK OFFICE OPERATION SERVICES Tower I, Mactan Newtown, Mactan, Lapu-Lapu City, Cebu	NG KWONG THYE Singaporean	DIGITAL MARKETING SUPERVISOR -Monitor & assist staff with work progress. -Organize & provide docs report & information -Responsible for filing of documents -Resolve administrative problems -Work independently	-Bachelor's or Master Degree in Marketing or a related field -Proven working experience in Digital Marketing particularly within the industry	Php77,000.00 and government mandated benefits
2	BAROCAR AUTO SPARE PARTS REPAIR SERVICES INC. Geopacific Drive, A.S. Fortuna St., Mango Green Village, Banilad, Mandaue City, Cebu	LEE, JAEHYUN Korean	GENERAL MANAGER -Ordering Korean car spare parts from Korea. -Treating Korean customers who cannot speak English.	-3 years sales parts in Korea -Can speak English -Knowledge of car repair skills.	Php700.00 per day Incentive for sales
3	AGILA MELAMINE INDUSTRIES INC. G/F GC Bldg., Casanta Garden, Casanta Road, Brgy. Bisa, Mactan, Lapu-Lapu City	ZHU, RENZHANG Chinese	SALES REPRESENTATIVE -Researching and identifying sales opportunity, generating leads, target identification and classification; -Reaching out to new customers and making presentations or pitches outlining the benefits of product/services;	-Experience in sales and/or marketing	Php30,000.00

			-Understanding the client requirements and then customizing the product/services as per their needs;		
4	XIN HUANG JIN CHENG CO., LTD. INC. Phase 1, 3/F of Office 4, 8 Newtown Boulevard Mactan Newtown, Brgy. Mactan, Lapu-Lapu City, Cebu	LE BAO HUY Vietnamese	MANDARIN CUSTOMER SERVICE STAFF -Answer incoming calls and respond to client's emails -Provide technical support including procedural documentation -Research, monitoring & maintaining computer system, replacing parts as required. -Installing, monitoring & maintaining computer system, replacing parts as required.	-Proficient in Office applications and computer operation -Detail oriented -Must know how to speak Mandarin & Chinese language -Knowledge in installing & configuring computer hardware operating system and applications. -Able to monitor and maintain computer systems & networks -Effective communicator -Able to type at least 40 words per minute	-Php17,000.00 per month on 8 hrs. a day -Employer providing such incentives as free accommodation and passage.
5	XIN HUANG JIN CHENG CO., LTD. INC. Phase 1, 2/F of Office 4, 8 Newtown Boulevard Mactan Newtown, Brgy. Mactan, Lapu-Lapu City, Cebu	LI, JIANWEI Chinese	MANDARIN CUSTOMER SERVICE STAFF -Answer incoming calls and respond to client's emails -Provide technical support including procedural documentation -Research, monitoring & maintaining computer system, replacing parts as required. -Installing, monitoring & maintaining computer system, replacing parts as required.	-Proficient in Office applications and computer operation -Detail oriented -Must know how to speak Mandarin & Chinese language -Knowledge in installing & configuring computer hardware operating system and applications. -Able to monitor and maintain computer systems & networks -Effective communicator -Able to type at least 40 words per minute	-Php17,000.00 per month on 8 hrs. a day -Employer providing such incentives as free accommodation and passage.
6	XIN HUANG JIN CHENG CO., LTD. INC. Phase 1, 2/F of Office 4, 8 Newtown Boulevard Mactan Newtown, Brgy. Mactan, Lapu-Lapu City, Cebu	LI, JINLIANG Chinese	MANDARIN CUSTOMER SERVICE STAFF -Answer incoming calls and respond to client's emails -Provide technical support including procedural documentation -Research, monitoring & maintaining computer system, replacing parts as required. -Installing, monitoring & maintaining computer system, replacing parts as required.	-Proficient in Office applications and computer operation -Detail oriented -Must know how to speak Mandarin & Chinese language -Knowledge in installing & configuring computer hardware operating system and applications. -Able to monitor and maintain computer systems & networks -Effective communicator -Able to type at least 40 words per minute	-Php17,000.00 per month on 8 hrs. a day -Employer providing such incentives as free accommodation and passage.

7	ASHIYA JAPAN SURPLUS TRADING CORP. SRP Road, Cansojong, Talisay City, Cebu	SHAH, ROKHAN Pakistani	SALES OFFICER -Responsible for developing and sustaining long-lasting relationship with customers. -Serves customer by selling products and meeting customer needs.	-Bachelor's Degree or equivalent -Can communicate well with foreign clients.	Php35,000.00 Meals, transportation and accommodation are all covered by company.
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Any person in the Philippines who is competent, able, and willing to perform the services for which the foreign national is desired may file an objection at the DOLE Regional Office within 30 days after this publication.

Please inform the DOLE Regional Office if you have any information on criminal offense committed by the foreign national.

SALOME O. SIATON
Regional Director