

Department of Labor and Employment  
Regional Office No. 7  
3<sup>rd</sup> and 4<sup>th</sup> Floors, DOLE-RO VII Building, Gen. Maxilom corner Gorordo Avenues, Cebu City  
Tel. No. (032) 266-9722; Telefax (032) 416-6167

MARCH 02, 2021

## NOTICE OF FILING OF APPLICATION FOR ALIEN EMPLOYMENT PERMIT (AEP)

Notice is hereby given that the following employers have filed with this Regional Office application/s for Alien Employment Permit/s:

No.	Name and Address of Employer	Name & Nationality of the Foreign National	Position and Brief Description of Duties & Functions	Qualifications	Monthly Salary Range and Other Benefits, if there are any
1	<b>CAFÉ SNOW PARK</b> Purok 7, Tawala, Panglao, Bohol	<b>SUNGMIN AHN</b> Korean	<b>MANAGER</b> -Manage day-to-day operations of the café -Hire and onboard new wait staff and baristas -Train employees on drinks preparation and proper use of coffee equipment -Coordinate with vendors and order supplies, as needed (like takeaway cups, coffee, milk and other ingredients) -Maintain updated records of daily, weekly and monthly revenues and expenses -Add new menu items based on seasonality and customers' preferences (for example vegan coffee drinks) -Advise staff on the best ways to resolve issues with clients and deliver excellent -Preparing weekly work schedules for staff finding suitable replacements in cases of staff absence.	-Work experience as a Café Manager or Barista -Hands-on experience with professional coffee machines -Good math skills -Availability to work within opening hours (including weekdays and holidays) -Excellent communication skills with the ability to manage and motivate a team -Customer service attitude	Php30,000.00
2	<b>CEBUSTAY TRAVEL AND TOUR INC.</b> Unit 15F Tower C, Amisa Condo, Punta Engaño, Lapu-Lapu City, Cebu	<b>CHANGYEON KIM</b> Korean	<b>KOREAN MARKETING CONSULTANT</b> -Develops and implements strategic marketing plans and sales plans and forecasts to achieve corporate objectives for Travel and Tour services.	-Good interpersonal skills in handling customers -Experienced in managerial position -Competent in Managing business	Php30,000.00 Meals and transportation allowances Php5,000.00

			<ul style="list-style-type: none"> <li>-Plans and oversees advertising and promotion activities in Korean market including print, web online, social media, and direct mail.</li> <li>-Develops and recommends product positioning, tour packaging, and pricing strategy to produce the highest possible long-term market share.</li> <li>-Establish and maintains a consistent corporate image throughout all product lines, promotional materials, and events.</li> </ul>		
<b>3</b>	<b>PUNJAAB LENDING CORPORATION</b> Garcia Apartment, A. Dona Esperanza Subd., Katipunan St., Tisa, Cebu City	<b>THAKUR SINGH BRAR</b> Indian	<b>FINANCIAL QUANTITATIVE ANALYST</b> <ul style="list-style-type: none"> <li>-Develop core analytical capabilities, model libraries using advanced statistical quantitative or economic techniques.</li> <li>-Maintain /modify all financial analytical models in use.</li> </ul>	<ul style="list-style-type: none"> <li>-Fluent English and good communication</li> <li>-Ability to work effectively within a team and independently</li> <li>-Good monitoring time management.</li> </ul>	<b>Php35,000.00</b> including meal and accommodation allowance Free airline tickets
<b>4</b>	<b>GOLDEN GREAT PEAK ENGLISH INC.</b> Unit 3 ABC, 3/F, JDN Square, P. Remedio St., Banilad, Mandaue City, Cebu	<b>TAKUYA YAGI</b> Japanese	<b>JAPANESE CUSTOMER SERVICE OFFICER</b> <ul style="list-style-type: none"> <li>-Support Relationships Managers in delivering efficient and quality to customers.</li> <li>-Assist Relationship Managers in handling customers from different business partners and find the right solutions for customers.</li> <li>-Contact customers to build relationship and respond to enquiries on account or operational matters.</li> <li>-Liaise with internal departments and provide instructions to concerned parties on account maintenance tasks and act as major contact point with customers support functions to ensure smooth account operations.</li> </ul>	<ul style="list-style-type: none"> <li>-High School Graduate</li> <li>-With 1 year experience on Customer Service Officer works and other related job functions.</li> <li>-Can relate well, speak &amp; understand foreign language especially to Japanese national.</li> </ul>	<b>Php25,000.00</b> and with additional benefits such as housing accommodation, meal and transportation allowances.

Any person in the Philippines who is competent, able, and willing to perform the services for which the foreign national is desired may file an objection at the DOLE Regional Office within 30 days after this publication.

Please inform the DOLE Regional Office if you have any information on criminal offense committed by the foreign national.

**SALOME O. SIATON**  
Regional Director